

**Rockville Planning Commission**  
**September 11, 2012**  
**Rockville Community Center**

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5 1. **CALL TO ORDER AND ROLL CALL** – Chair Sharon Hatfield called the meeting to order at  
6 7:00 p.m. The following members of the Rockville Planning Commission were present: Rob  
7 Snyder, Vivian Cropper, and Logan Hebner. Town Clerk Elaine Harris recorded the meeting.

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9 Logan Hebner **MOVED** to amend the agenda to consider item 10, approval of the minutes of the  
10 August 14, 2012 regular and work meetings, after item 4. Rob Snyder **SECONDED** the motion. A  
11 roll call vote indicated all those present **VOTED** in favor of the motion.

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13 2. **DECLARATION OF CONFLICTS OF INTEREST WITH AN AGENDA ITEM** – Rob Snyder  
14 indicated that he is a member of the Butch Cassidy Committee and is presenting the permit  
15 application for the Butch Cassidy 10K/5K Fun Run. He did not feel that his involvement would  
16 impact his ability to consider and vote fairly. None of the other commissioners felt that Rob's  
17 involvement should prevent him from considering and voting on the issue.

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19 3. **PUBLIC COMMENT PERIOD** – There were no public comments.

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21 4. **ACTION ON AN APPLICATION FOR A TEMPORARY USE/SPECIAL EVENT PERMIT**  
22 **FOR THE BUTCH CASSIDY 10K/5K FUN RUN – TOWN OF SPRINGDALE** – Rob Snyder,  
23 who presented the application, pointed out that the event is the same as in previous years, but the  
24 committee would like to increase the number of runners from 400 to 450. The total number of  
25 anticipated participants – spectators, race staff, volunteers, and runners – is 650. The Grafton  
26 Heritage Partnership has approved the change. Chair Hatfield reminded Rob that the Town will  
27 need a copy of the UDOT permit before the race. She also asked that residents be given advance  
28 notification of the road closure. Rob Snyder agreed to make arrangements to have the Rockville  
29 Telephone tree make the road closure notification call.

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31 Vivian Cropper **MOVED** to approve the Town of Springdale's application for a temporary  
32 use/special event permit for the Butch Cassidy 10K/5K Fun Run as described in the application,  
33 with the condition that Springdale provide Rockville with a copy of the UDOT permit prior to the  
34 event. Since the event is charitable, not-for-profit, and directly benefits the community, Vivian  
35 further **MOVED** to waive the associated application fee. Logan Hebner **SECONDED** the motion.  
36 A roll call vote indicated all those present **VOTED** in favor of the motion

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38 5. **APPROVAL OF THE MINUTES OF THE AUGUST 14, 2012 REGULAR AND WORK**  
39 **MEETINGS** – Rob Snyder **MOVED** to approve the minutes of the August 14, 2012 regular and  
40 work meetings, as amended. Logan Hebner **SECONDED** the motion. A roll call vote indicated all  
41 those present **VOTED** in favor of the motion.

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43 At 7:10 p.m. Rob Snyder was excused and left the meeting.

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45 6. **DISCUSSION AND POSSIBLE RECOMMENDATIONS TO THE TOWN COUNCIL FOR**  
46 **APPROVAL OF PROPOSED AMENDMENTS TO CHAPTER 10 OF THE LAND USE**  
47 **CODE – OFF-STREET PARKING REQUIREMENTS – SPECIFICALLY 10.6,**  
48 **ADDRESSED AS A RESULT OF INPUT FROM THE APRIL 10, 2012 PUBLIC HEARING**–  
49 Chair Hatfield explained that the proposed language was unclear regarding parking in the visibility  
50 triangle. She suggested changing the language to specify that vehicles may not be parked along a  
51 street edge of the visibility triangle. She also suggested adding diagrams to further clarify the  
52 requirement. Chair Hatfield also recommended adding a section prohibiting parking near a fire  
53 hydrant. The commissioners discussed alternative distances and language, concluding that five feet



1 should be sufficient to prevent obstruction of the hydrant. Vivian also suggested omitting  
2 "temporarily." The commissioners agreed.  
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4 **7. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE TOWN COUNCIL TO**  
5 **APPROVE FOR PUBLIC HEARING PROPOSED REVISIONS TO SECTION 1.20 OF THE**  
6 **LAND USE CODE – NUISANCE AND ABATEMENT** – Chair Hatfield reviewed the ordinance,

7 noting that it does not specify a means for notification of property owners or a time frame for legal  
8 action. She suggested adding language specifying that the Town shall notify a property owner via  
9 certified letter, which will set forth the time frame within which the owner must remedy the  
10 violation. The commissioners also considered adding language regarding reimbursement for costs  
11 incurred by the Town in remedying any violations. Specific language was discussed.  
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13 **8. DISCUSSION AND POSSIBLE RECOMMENDATION TO THE TOWN COUNCIL FOR**  
14 **APPROVAL OF PROPOSED AMENDMENTS TO SECTION 7.27 OF THE LAND USE**  
15 **CODE - BEAUTIFICATION** – Chair Hatfield reviewed the proposed amendments. No further  
16 revisions were suggested.  
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18 **9. REVIEW AND POSSIBLE RECOMMENDATION TO THE TOWN COUNCIL TO**  
19 **APPROVE FOR PUBLIC HEARING PROPOSED AMENDMENTS TO SECTION 7.3 OF**  
20 **THE LAND USE CODE – SHORT-TERM RESIDENTIAL RENTAL REGULATIONS -**  
21 Chair Hatfield reviewed the proposed amendments. No further revisions were suggested.  
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23 **10. ANNUAL REVIEW OF BUSINESS LICENSES** – Chair Hatfield reminded the commissioners  
24 that they must review business licenses annually, noting any problems, issues, or changes observed.  
25 The Town will then notify the business owners of any issues raised. The commissioners reviewed  
26 the list of residents holding business licenses, and discussed various issues and potential conditional  
27 use violations, however, no violations were noted requiring the commission's attention.  
28

29 **11. PLANNING COMMISSION ADMINISTRATIVE BUSINESS** –  
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31 **Chair Hatfield** asked for an update regarding South Central Communications. Vivian indicated that  
32 she has not received any additional information.  
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34 **12. ADJOURNMENT**– Logan Hebner **MOVED** to adjourn. Vivian Cropper **SECONDED** the  
35 motion. A roll call vote indicated all those present **VOTED** in favor of the motion.  
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37 The Planning Commission Meeting adjourned at 7:38 p.m.  
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39 Minutes prepared by:

40 Teri Forbes, Owner  
41 T Forbes Group  
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1 APPROVED:

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4 Sharon Hatfield  
5 Planning Commission Chair/Vice Chair