

**Rockville Town Council**  
**January 09, 2013**  
**Rockville Community Center**

1. **CALL TO ORDER – ROLL CALL** – Mayor Dan McGuire called the meeting to order at 6:00 p.m. The following members of the Rockville Town Council were present: Jeff Ballard, Pam Leach, Megan Honer-Orton, and Bernie Harris. See attached list for others present. Town Clerk Elaine Harris recorded the meeting.
2. **PLEDGE OF ALLEGIANCE** – Mayor McGuire led the Pledge of Allegiance.
3. **DECLARATION OF CONFLICT OF INTEREST WITH AN AGENDA ITEM**– No conflicts were declared.
4. **PUBLIC COMMENT** – There were no public comments.
5. **PRESENTATION REGARDING THE MARCH 23, 2013 “ZION HALF MARATHON” – SALEM STANLEY** – Mr. Salem Stanley announced that the Zion Half Marathon will begin in Virgin at 7:00 a.m. on March 23, 2013. The race, which will follow the highway, will not block traffic and the runners should be off the road by 10:00 a.m. He anticipates approximately 750 runners will participate. Mr. Stanley asked that parking be limited along the highway during the race. The Council discussed ways to notify Town residents of the event and possible traffic congestion.
6. **REPORT AND ACTION, IF NECESSARY, ON RECOMMENDATIONS OF THE PLANNING COMMISSION – PLANNING COMMISSION CHAIR SHARON HATFIELD**
  - a. Discussion and action on the recommendation of the Planning Commission for a requested zone change from Open Space-20 acres to Residential-Agricultural-5 acres by Heath H. Snow on behalf of Nancy Sanchez.

Chair Hatfield reported that the Planning Commission heard public comments on the Sanchez rezone application. After discussion, the Planning Commission recommended that the Town Council deny the request. She also indicated that Ms. Sanchez, through her attorney, had moved to table the item prior to its submission to the Town Council. Chair Hatfield explained the Planning Commission’s reasons for recommending denial of the application, noting that the Planning Commissioners felt the request would violate the Town’s General Plan and zoning restrictions.

The Council members discussed the impacts that rezoning may have on local water availability and infrastructure. Megan pointed out that the property has not been surveyed, so the boundaries are unclear. Chair Hatfield indicated that there are some sensitive lands within the parcel, but they are not mentioned in the Planning Commission’s findings of fact. Mayor McGuire expressed his feeling that property owners should have the right to manage property as they see fit. Pam pointed out that the property owners knew at the outset they were purchasing property zoned for 20-acre parcels.

Pam Leach **MOVED** to table agenda item 6(a) regarding a requested zone change from Open Space-20 Acres to Residential-Agricultural-5 Acres until it is again put on the Town Council’s agenda. Bernie Harris **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

- b. Discussion and action on the recommendation of the Planning Commission to approve A Resolution Announcing Pending Ordinance Regarding Rockville's Subdivision Ordinance.

Chair Hatfield explained that the Town must update its Subdivision Ordinance to comply with new State law. The ordinance is currently under review. The “pending ordinance” designation will stay applications under the ordinance for six months to allow the ordinance to be revised.

Megan Honer-Orton **MOVED** to approve Resolution No. 13-0109-1, *A Resolution Announcing Pending Ordinance Regarding Rockville's Subdivision Ordinance.* Pam Leach **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

7. **ACTION ON A RESOLUTION OF THE TOWN COUNCIL OF ROCKVILLE, UTAH, APPROVING THE DESIGNATION OF A REPRESENTATIVE TO SERVE ON THE ADMINISTRATIVE CONTROL BOARD OF WASHINGTON COUNTY SPECIAL SERVICE DISTRICT NO. 1 FOR THE CALENDAR YEAR 2013 OR UNTIL SUCH TIME AS A SUCCESSOR HAS BEEN APPOINTED** – Mayor McGuire indicated that Jeff Ballard is the Town's representative.

Pam Leach **MOVED** to approve Resolution No. 13-0109-2, *A Resolution of the Town Council of Rockville, Utah, Approving the Designation of a Representative to Serve on the Administrative Control Board of Washington County Special Service District No. 1 for the Calendar Year 2013 or Until Such Time as a Successor Has Been Appointed,* appointing Jeff Ballard to the Board. Megan Honer-Orton **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

8. **DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION APPROVING THE ADOPTION AND SUPPORT OF THE COMMUNITY COVENANT PROGRAM** – Mayor McGuire explained that Mr. Bob Kelly, a resident of Virgin, has volunteered to be the tri-community coordinator for this program, which supports members of the military. The Council members agreed to accept the model resolution from Antimony, revised to refer to Rockville and adding Bob Kelly as the tri-community coordinator.

Jeff Ballard **MOVED** to approve Resolution No. 13-0109-3, *A Resolution Approving the Adoption and Support of the Community Covenant Program*. Pam Leach **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

9. **APPROVAL OF EXPENDITURES FOR THE MONTH OF DECEMBER 2012 – TOWN CLERK** – Megan Honer-Orton **MOVED** to approve the expenditures for the month of December 2012. Bernie Harris **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

10. **APPROVAL OF THE MINUTES OF THE DECEMBER 12, 2012 TOWN COUNCIL REGULAR MEETING** – Megan Honer-Orton **MOVED** to approve the minutes of the December 12, 2012, Town Council Regular Meeting, as written. Bernie Harris **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye  
Pam Leach – Aye  
Megan Honer-Orton – Aye  
Dan McGuire – Aye  
Bernie Harris – Aye

The motion passed unanimously.

## 11. MAYOR AND TOWN COUNCIL MEMBER REPORTS AND COMMENTS

**Bernie Harris** expressed his appreciation for Jeff Ballard and the work Jeff does for the Town. He also noted that he saw a large truck traveling through Town and on DeMille Road at a high speed. The Council discussed ways to address the problem.

**Dan McGuire** reported that the Town's application for the Bridge-Off Program Funding has been timely submitted. If the Town's application is accepted, the program will provide substantial funding for a new bridge. Mayor McGuire also indicated that the capital improvements list has been updated to reflect the plans for the new bridge. He also reported that he has been appointed as the Washington County Mayors' representative to the Five-County Steering Committee. Mayor McGuire stated that Arlene Rossi has retired from the local Senior Lunch Program, but an interim director has been appointed until a new director is named. Mayor McGuire wrote to the program to express the Town's appreciation for the support. He also sent a letter of thanks to Rocky Mountain Power for Larry Cotton's help with the Christmas lighting. Mayor McGuire announced the Heroes Recognition event to be held in April at Dixie State College. The event will recognize emergency personnel and others who assist the community. Mayor McGuire also noted that he has received the economic report for Washington County. It is available if anyone would like to read it.

**Megan Honer-Orton** reported that she has contacted the Federal Lands Access Program, which helps communities find matching funds for projects. She is providing information to obtain assistance with the bridge project, but the Town will need a federal sponsor. Megan indicated that she also contacted the BLM regarding the Rockville Bench closure. She has drafted a letter for the Town to send to local bicycle companies reminding them of the closure, since bicycle tours have been seen on the bench. She noted that the BLM's travel management plan should be released soon. Megan stated that the Town needs to complete the process for readdressing Town properties to comport with GPS coordinates for the E-911 service. She suggested holding a public informational meeting on April 17.

**Pam Leach** reminded the Council that the Town's appreciation breakfast will be held Saturday, March 2<sup>nd</sup>. She asked the Council members to recommend people to be recognized at the breakfast. The Council members discussed the breakfast menu and advertising. Pam thanked the Council members who had helped with the Christmas decorations and clean up. She hopes the Christmas party can be combined with the elementary school's Christmas program in the future.

**Jeff Ballard** reported that the weight limit signs have been installed on the bridge. He suggested increasing the funds being set aside for bridge renovations, since many funding programs require communities to provide matching funds. Jeff also stated that he cleaned the Cemetery.

12. **TOWN BUSINESS** – Clerk Harris reminded the Council that the Town's newsletter will be going out soon. She must have articles by February 1<sup>st</sup>. She discussed the Town office schedule during her upcoming vacation. Clerk Harris indicated that the Town needs to address contractor hiring and meeting procedures. She also asked about the Town's representative to the Mosquito Abatement Board. Mayor McGuire volunteered to find out if anyone is attending. The Council members also discussed residents who may be able to fill the open seat on the Planning Commission.

13. **ADJOURN**– Pam Leach **MOVED** to adjourn. Bernie Harris **SECONDED** the motion.

**VOTE** on the motion:

Jeff Ballard – Aye

Pam Leach – Aye

Megan Honer-Orton – Aye

Dan McGuire – Aye

Bernie Harris – Aye

The motion passed unanimously.

The meeting adjourned at 7:35 p.m.

Minutes prepared by:  
Teri Forbes, Owner  
T Forbes Group