

**Rockville Town Council**  
**November 14, 2012**  
**Rockville Community Center**

1. **CALL TO ORDER – ROLL CALL** – Mayor Pro Tem Pam Leach called the meeting to order at 6:00 p.m. The following members of the Rockville Town Council were present: Jeff Ballard and Megan Honer-Orton. Mayor Dan McGuire was excused. See attached list for others present. Town Clerk Elaine Harris recorded the meeting.
2. **PLEDGE OF ALLEGIANCE** – Pam Leach led the Pledge of Allegiance.
3. **DECLARATION OF CONFLICT OF INTEREST WITH AN AGENDA ITEM**– No conflicts were declared.
4. **PUBLIC COMMENT** –There were no public comments.
5. **REPORT AND ACTION, IF NECESSARY, ON RECOMMENDATIONS OF THE PLANNING COMMISSION – PLANNING COMMISSION CHAIR SHARON HATFIELD** – Chair Hatfield reported that the Planning Commission approved an application for a building permit for Mr. Todd Gabler. She expressed her appreciation to Clerk Harris for her diligent gathering of the information required for the permit. In response to a question, she indicated that she has not received any additional information regarding the weight limit on the Rockville Bridge. Jeff Ballard explained that UDOT has rated the bridge weight capacity at 14 to 20 tons, depending on the vehicle. The Town has sent certified letters explaining the weight restrictions to all vendors who deliver building materials in Rockville.
6. **ACTION ON A RESOLUTION TO AMEND THE TOWN OF ROCKVILLE FEE SCHEDULE TO ADD APPLICATION FEES FOR AN:**
  - a. *Application for Utility Right-of-way Encroachment Permit and Related Fees;*
  - b. *Air Quality Demolition Application.*

Pam read the resolution. In response to a question from Megan Honer-Orton, Clerk Harris explained that the Air-Quality Demolition Application governs air quality maintenance and monitoring during a demolition.

Megan Honer-Orton **MOVED** to approve Resolution No. 12-1114-1, *A Resolution to Amend the Town of Rockville Fee Schedule*. Jeff Ballard **SECONDED** the motion. A roll call vote indicated all those present **VOTED** in favor of the motion.

7. **DISCUSSION REGARDING INSURER'S DETERMINATION OF HIRING WORKERS/CONTRACTORS** – Pam Leach explained that the Town often hires workers to complete small projects. This practice has generated a concern about potential accidents involving uninsured contractors. To safeguard them, the Town should consider hiring Dan McGuire, who waters the Town's trees, and Karen Crawford, who cleans the Town's offices. Hiring the two contractors would cost the Town approximately \$203 more each year for payroll expenses, but they would be covered by the Town's insurance. Megan added that most unlicensed contractors do not carry any liability or worker's compensation insurance and, therefore, the Town should avoid contracting with them. The Council members discussed various options and drawbacks, including use of volunteers.

8. **DISCUSSION AND ACTION ON A RESOLUTION FOR APPOINTMENT OF A COUNCILMEMBER TO FILL A VACANCY UNTIL A REPLACEMENT IS ELECTED AS A RESULT OF THE MUNICIPAL ELECTION TO BE HELD NOVEMBER 05, 2013**– Pam Leach read the resolution.

The Council then interviewed each of the qualified applicants: Steve Cox, Vivian Cropper, Tracy Dutson, and Bernie Harris.

Megan Honer-Orton **MOVED** to approve Resolution No. 12-1114-2, *A Resolution for Appointment of a Councilmember to Fill a Vacancy until a Replacement is Elected as a Result of the Municipal Election to be held November 05, 2013*, naming Bernie Harris as the appointed Councilmember. Jeff Ballard **SECONDED** the motion. A roll call vote indicated all those present **VOTED** in favor of the motion.

9. **ADMINISTER OATH OF OFFICE TO THE APPOINTED COUNCILMEMBER** – Clerk Harris administered the oath of office to Bernie Harris. After taking the oath of office, Mr. Harris took a seat with the Council.
10. **APPROVAL OF EXPENDITURES FOR THE MONTH OF OCTOBER 2012 – TOWN CLERK** – Megan Honer-Orton **MOVED** to approve the expenditures for the month of October 2012. Jeff Ballard **SECONDED** the motion. A roll call vote indicated all those present **VOTED** in favor of the motion.
11. **APPROVAL OF THE MINUTES OF THE OCTOBER 10, 2012 TOWN COUNCIL REGULAR MEETING** – Megan Honer-Orton **MOVED** to approve the minutes of the October 10, 2012 Town Council Regular Meeting, as written. Jeff Ballard **SECONDED** the motion. A roll call vote indicated all those present **VOTED** in favor of the motion.
12. **MAYOR AND TOWN COUNCIL MEMBER REPORTS AND COMMENTS**

**Jeff Ballard** reported that a new agreement has been drafted with the Springdale police. Copies of the proposed agreement will be distributed to the Council members and the item will be set for future discussion and action. He also reported that he attended the November Solid Waste meeting, and provided an update regarding income from the recycling project.

**Megan Honer-Orton** announced that a recent study concluded that the Tamiflu vaccine is ineffective. The Town purchased a supply a few years ago and it will be used as the need arises.

**Pam Leach** gave a final report on the Town's Sesquicentennial Celebration. The event was very successful and the Town received more revenue than anticipated. She suggested using some of the unused funds that had been reserved for the event to cover the unbudgeted expenses for Rockville's participation in the Washington County Fair display. Any additional revenue can be added to the Town's general fund for use as needed. The Council members discussed continued sales of books, t-shirts, and other items. Pam reminded the Council members that the annual Rockville Christmas party will be held December 1 at 6:00.

13. **TOWN BUSINESS** – Clerk Harris raised the issue of people accessing the electrical outlets outside the recreation center. The Council members discussed restricting access to the outlets. Clerk Harris distributed the quarterly budget report of the Town's finances and the quarterly police report. She

also provided an update on repairs to the front of the main hall and the efforts to mitigate the irrigation water hitting the building.

14. **ADJOURN**– Bernie Harris **MOVED** to adjourn. Jeff Ballard **SECONDED** the motion. A roll call vote indicated all those present **VOTED** in favor of the motion.

The meeting adjourned at 7:05 p.m.

Minutes prepared by:  
Teri Forbes, Owner  
T Forbes Group